

# Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR  
 ERIC BROADBENT – VICE CHAIR  
 JIM ELKIND  
 DAVID FAY

ASSOCIATE MEMBERS:  
  
 LIAISONS:

MATT COKE  
 FORREST HODGKINS  
  
 TIM CLARK, BOARD OF SELECTMEN  
 BOB SULLEBARGER, SCHOOL COMMITTEE  
 KEITH CHEVERALLS, CAPITAL PLANNING  
 ALAN FRAZER, FINANCE COMMITTEE

## Meeting Minutes 2/27/13

Attendees: B. Smith, E. Broadbent, D. Fay  
 Location: Old Library 8 PM

	<b>Meeting Discussion/Status</b>
Minutes	The minutes of February 13, 2013 were approved unanimously.
School Energy Project Updates	<ul style="list-style-type: none"> <li><b>a.</b> Town Building Audits – Audit reports from Guardian for the Police Station, New Library, Old Library, Fire Station, Still River Fire Station, Old Ambulance Station, DPW are expected to be completed by March 4.</li> <li><b>b.</b> HES BAS and DVC Project – Final deficiencies to be corrected. Jim tracking down all B2Q and BCM invoices to support Green Community paperwork.</li> <li><b>c.</b> HES Solar Public Ceremony – Ceremony planned for Earth Day April 22. Need to confirm Steve/Karl S can help; include thanks to residents for funding, HEAC for managing; include display.</li> </ul>
Town Energy Project Updates	<ul style="list-style-type: none"> <li><b>a.</b> Green Community Grants Projects – Complete all projects, expend all funds, resolve all report questions, obtain all rebates – working to complete as soon as possible. Identify smaller projects to expend remaining funds. Contract ends May 30.</li> <li><b>b.</b> Green Community Reports - Brian is working on resolving questions on the Green Community annual report.</li> <li><b>c.</b> Police Station Boiler Project – PO placed Feb 21. The target for completion is March 15 pending good weather for roof access to install the new vent pipes. Tim Bragan is prepared to bring in portable heaters for two days if needed.</li> <li><b>d.</b> DOER Lighting Bulb Project – Final shipment of bulbs received and installed except for some misc bulbs to be completed in a week.</li> </ul>
Other Items	<ul style="list-style-type: none"> <li><b>a.</b> PPA Subgroup – Solar Net Metering Credit Agreement RFP – Goal is to issue by end of April. .</li> <li><b>b.</b> Mass Energy Insight – David identified that the software now allows users to tag events such as boiler replacements.</li> </ul>